



# Berwyn South School District 100

## STUDENT TRANSPORTATION REQUEST

**School bus transportation is provided to students who meet the criteria as stipulated in Public School Laws due to distance, hazard roads crossings or student needs. Please carefully read the information in the last paragraph and then complete all of the information called for on this form (both pages), sign, date and submit.**

**Is this a request for an ADDRESS CHANGE ONLY?**  **YES** or **NO**

DATE: \_\_\_\_\_

STUDENT NAME: \_\_\_\_\_ SCHOOL: \_\_\_\_\_ GRADE: \_\_\_\_\_

D.O.B: \_\_\_\_\_ HM ADDRESS: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_ Main Ph.#: \_\_\_\_\_  
(First Name & Last Name)

Work#: \_\_\_\_\_ ER Contact Full Name & Phone#: \_\_\_\_\_

**AM - Transportation Request:**  **PICK-UP**  **NO TRANSPORTATION NEEDED**

I am requesting transportation from the nearest stop to my child's school (Pick up location: \_\_\_\_\_)

I am requesting transportation from home to School- Must meet qualifications (Pick up location: \_\_\_\_\_)

**PM - Transportation Request:**  **DROP-OFF**  **NO TRANSPORTATION NEEDED**

I am requesting transportation from my child's school to the nearest stop (Drop off location: \_\_\_\_\_)

I am requesting transportation from school to home- Must meet qualifications (Drop off location: \_\_\_\_\_)

**MID-DAY - Transportation Request:**  **PICK-UP**  **DROP-OFF**  **NO TRANSPORTATION NEEDED**

I am requesting transportation from home to my child's school (Pick up location: \_\_\_\_\_)

I am requesting transportation from school to home- Must meet qualifications (Drop off location: \_\_\_\_\_)

**ANY HEALTH CONCERNS (please check all that apply?)**

**IEP**  **HARNESS NEEDED**  **WHEELCHAIR**  **OTHER**

**Behavior Support, if yes please explain below?**

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**YES, APPROVED**  **NO. NOT APPROVED**

**Date:** \_\_\_\_\_ **Approval by:** \_\_\_\_\_ **Comment:** \_\_\_\_\_



## Berwyn South School District 100

### **Transportation Safety Guidelines**

We ask that you discuss with your child the following basic guidelines for safety bus behavior. **Please remember—that riding the bus will be withdrawn for inappropriate behavior.** During the first month of school, students will receive training in bus safety, evacuation procedures and appropriate conduct.

#### **Please read below our guidelines for safety behavior:**

- (1.) Students shall enter the bus in an orderly manner and go directly to a seat and remain seated until the destination is reached. The bus driver is authorized to assign seats if necessary.**
- (2.) Students shall keep their hands, arms and heads inside the bus.**
- (3.) Students shall not throw objects in, around or out of the bus.**
- (4.) All articles such as athletic equipment, books, musical instruments, etc. must be out of the aisles.**
- (5.) All aisles of the bus must be kept clear for safety reasons.**
- (6.) The school bus shall be tobacco, drug and weapon free.**
- (7.) Students shall follow all directions given by the bus driver, be courteous to other students and refrain from the use of profane language.**
- (8.) There shall be no eating or drinking on the bus.**
- (9.) Student must only get on their assigned bus – unless pre-approval is obtained from the principal or transportation department**
- (10.) It is the responsibility of the parents or guardian to review with their child on a timely basis the rules for bus ridership. It is expected that the parent or guardian will support the school in enforcement of this policy.**
- (11.) Intentional damage to a school bus could result in disciplinary action including restitution.**

**Our buses travel only within Berwyn South School District 100 boundaries. By my signature below, I make an application for transportation services as outlined above and in the accompanying guidelines. I attest that the home address listed above is the true residence of the student(s) named above. I understand that I/we are obligated to file a new application if we change any of the above addresses. I also understand the rules for safe bus riding and accept the responsibility to ensure my child (ren) understands and abides by those rules. (Please allow 72 hours to process your request.)**

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_