

- **Regular Meeting** -

A Regular Meeting was held by the Board of Education, School District No. 100 at LaVergne Education Center on Wednesday, July 23, 2008.

President Zendol called the regular meeting to order at 7:02 p.m.

The following members responded to roll call: Swicionis, Harris, Frankovic, Zaworski, Pechous, Zendol. Rinehart was absent with prior notification.

Public Comments:

There were no comments at this time. President Zendol encouraged questions and comments throughout the meeting.

President's Report

President Zendol informed board members that she represented the Board of Education at the annual South Berwyn Education Foundation golf outing.

Policy: Mrs. Pechous stated that the Policy Committee did not meet prior to tonight's meeting. The policies on the agenda have been reviewed and are ready for 2nd reading and adoption.

Building & Grounds: Mr. Swicionis reported that all summer projects are moving forward. They are on budget and schedule. Discussion was held on some minor incidences at the schools. The asbestos work is complete.

Finance: Dr. Fields noted that the board utilizes the Finance Committee of the Whole. In reviewing the Strategic Plan, it was the recommendation to continue the Finance Committee inclusive of community members. President Zendol briefly provided a history of the Finance Committee. In regards to the Strategic Plan recommendation it would be in District 100's best interest to keep some community members involved. Mrs. Pechous felt it was equally important to re-education the board members on the budget process. Mr. Swicionis was involved in the Strategic Plan's Finance Committee and its intent was to have a Finance Committee as an open committee. After a brief discussion it was the consensus of the board that a Finance Committee consisting of community members will meet quarterly with the first meeting in October. This meeting will be held separate from the Board's Finance Committee of the Whole. Mr. Swicionis will represent the board and remain on the Community Finance Committee. He will report back to the board. Ms. Frankovic will provide back up for Mr. Swicionis. Mr. McGinnis will prepare material for the quarterly Community Finance Committee and will keep Board informed with discussed topics. President Zendol reminded board members to stay focused to District 100's commitment. She requested a "Finance 101" to re-educate board members on fund balances, etc.

Legislation: Mrs. Zaworski received the budget packet.

IASB: President Zendol informed the board that the Board of Director's meeting is in August. She informed the audience that the Board of Education completed a self evaluation with the IASB and participated in team building exercises.

Education Foundation: President Zendol reported that the Foundation raises money for the schools. The annual golf outing was a success. President Zendol thanked Turner for their support to the Foundation.

Superintendent's Report

Finance Report: Dr. Fields noted that information in the Finance Report can be presented to the Board in a manner that is easier to comprehend. Please provide feedback to Mr. McGinnis on your preference.

Mr. McGinnis provided a brief financial report. Revenue balance of \$31,700,000; expenditures balance of \$30,800,000 leaving a surplus of \$800,000.

PTA Council: Dr. Fields announced that as the board travels throughout the school district for their monthly board meetings, the PTA President and Principal of that school will have the opportunity to promote their activities and provide a brief report on PTA membership.

Summer School 2008: Mr. Galbraith reported that 3 difference summer school programs were held this summer. They are the Summer Bridges and 21st Century Grant at Komensky and the 21st Century Grant at Hiawatha. The hours of staff development provided strategies teachers can implement throughout the upcoming year.

Mentoring Program: The goal of the program is to acculturate new teachers into District 100 buildings, community and teachers. Through the New Teacher Induction Grant, 400+ teachers are able to attend various workshops/programs to provide them with additional support needed.

Staff Induction: Schedules for Orientation and Opening Day Institute will be forwarded to Board members electronically.

- Orientation for incoming staff is August 18th. This orientation will run throughout the week.
- Opening Day Institute is August 25th and will be held at Heritage Middle School.

Special Board Meeting 08/20/08: A Special Board meeting will be held on August 20th. The first item on the agenda will be the ISAT presentations from each school. The 2nd item will consist of board members reviewing the District mission and goals. Administrators will be encouraged to attend as they are part of the team.

First Day of School: The first day of school is August 26, 2008.

Kindergarten Curriculum: Dr. Fields apologized for the delay in notifying board members of the change in the music curriculum for kindergarten students. He noted that the Board does have the authority to exert itself; however, curriculum is not an area the Board usually gets involved in. If the Board had been notified in a timely manner, discussion could have been held. All the Kindergarten teachers were involved in this communication to implement music in the classroom using various techniques and are comfortable with the change. One of the reasons for the change is to give the teachers an opportunity to focus more on the core curriculum to increase reading instruction. Mrs. Zaworski requested that the board be updated throughout the year.

Old Business

FY 2007 Audit: The Board received a copy of the Management Letter for the 2007 audit. Following the completion of the 2008 a representative from Miller, Cooper Ltd. will be invited to report at the next Board meeting.

- (2007 AUDIT) Upon motion made by Mr. Swicionis, seconded by Mrs. Pechous, it was moved to approve the 2007 audit from Miller, Cooler Ltd. as presented.

Roll call: Aye –Swicionis, Frankovic, Harris, Zaworski, Pechous, Zendol
 Nay – None
 Absent - Rinehart
 Motion Carried

Tech Staffing: Included in the 2008/2009 budget is the cost of two additional tech positions. Even with the positions in the budget, the District is not committed.

Turner Logistics: President Zendol, show concern of a bill submitted 2 years late, when the books have been closed and signed off. She said the board did check to see if we did owe the money and Mr., McGinnis stated it was an open invoice. Mr. Gary Hill, Turner Logistics representative was invited to the meeting. He provided a brief presentation as to the invoice delay. President Zendol asked Turner Logistic to consider reducing the invoice. As a good faith gesture and Turner Logistics reduced it by 5,500.

New Business

- (APPROVAL OF MINUTES) Upon motion made by Mr. Swicionis, seconded by Mrs. Frankovic, it was moved to approve the minutes of: regular meeting of June 25, 2007; special meetings on May 2, 9, June 25, 2008; and closed session of May 2, 9, June 25, 2008.

Roll call: Aye –Swicionis, Frankovic, Harris, Zaworski, Pechous, Zendol
 Nay – None
 Absent - Rinehart
 Motion Carried

- (APPROVAL OF BILLS AND PAYROLL) Upon motion made by Mr. Swicionis, seconded by Mrs. Zaworski, it was moved to approve payment of bills totaling \$597,800 and to confirm payment of payroll for June 27, 2008 in the amount of \$844,484.57 and July 10, 2008 in the amount of \$776,323.23 and to authorize the preparation and release of payrolls dated July 24, 2008, August 7, 2008 and August 22, 2008.

Roll call: Aye –Swicionis, Frankovic, Harris, Zaworski, Pechous, Zendol
 Nay – None
 Absent - Rinehart
 Motion Carried

Tentative Budget: Once approved the tentative budget will be on public display for 30 days with final adoption the August meeting. The 2008/2009 budget has a total of \$32,500,000 in revenues and \$31,900,000 in expenditures, leaving a surplus of \$623,000.

- (TENTATIVE BUDGET) Upon motion made by Mr. Swicionis, seconded by Mrs. Zaworski, it was moved to approve the 2008/2009 tentative budget as presented.

Roll call: Aye –Swicionis, Frankovic, Harris, Zaworski, Pechous, Zendol
 Nay – None
 Absent - Rinehart
 Motion Carried

Confidentiality of Closed Minutes January 1 through June 30, 2008: it is required by law that closed minutes are reviewed every six months for the need to continue confidentiality.

- (CONFIDENTIALITY OF CLOSED MINUTES: JANUARY 1 THROUGH JUNE 30, 2008) Upon motion made by Mrs. Zendol, seconded by Mrs. Pechous, it was moved to report this Board's findings as to the confidentiality of all of its closed session minutes as follows: that the need for confidentiality still exists as to all or part of the closed session minutes from January 1, 2008 through June 30, 2008 and all minutes that have previously been sealed.

Roll call: Aye –Swicionis, Frankovic, Harris, Zaworski, Pechous, Zendol
 Nay – None
 Absent - Rinehart
 Motion Carried

Confidentiality of Closed Session Tapes January 1 through June 30, 2008: It is required by law that the closed session tapes be reviewed every six months for the need to continue confidentiality.

- (CONFIDENTIALITY OF CLOSED SESSION TAPES: JANUARY 1 THROUGH JUNE 30, 2008) Upon motion made by Mrs. Pechous, seconded by Mr. Swicionis, it was moved to report this Board's findings as to the confidentiality of all of its closed session tapes as follows: that the need for confidentiality still exists as to all or part of the closed session tapes from January 1, 2008 through June 30, 2008 and all tapes that have previously been sealed.

Roll call: Aye –Swicionis, Frankovic, Harris, Zaworski, Pechous, Zendol
 Nay – None
 Absent - Rinehart
 Motion Carried

Lunch Fee: Mr. McGinnis reported that the lunch program had a surplus of \$73,000 last year. Even though labor and food costs will increase by 4% for next year, he sees no need to increase the prices.

- LUNCH FEES FOR 2008/2009) Upon motion made by Mr. Swicionis, seconded by Mrs. Zaworski, it was moved to approve the lunch fee of \$2.15 and the breakfast fee of \$1.00 for the 2008/09 school year.

Roll call: Aye –Swicionis, Frankovic, Harris, Zaworski, Pechous, Zendol
 Nay – None
 Absent - Rinehart
 Motion Carried

Policy: Second Reading and Adoption: 7:165 – Student Uniforms, 7:190 – Student Discipline, 8:25 – Advertising ad Distributing Materials in Schools Provided by Non-School Related Entities, 8:30 – Visitors to and conduct on School Property, 8:40 – DELETE Spectator Conduct at School. The above policies had minor verbiage changes and are up for 2nd reading and adoption.

- (POLICY: SECOND READING AND ADOPTION OF: 7:165 – STUDENT UNIFORMS, 7:190 – STUDENT DISCIPLINE, 8:25 – ADVERTISING AD DISTRIBUTING MATERIALS IN SCHOOLS PROVIDED BY NON-SCHOOL RELATED ENTITIES, 8:30 – VISITORS TO AND CONDUCT ON SCHOOL PROPERTY, 8:40 – DELETE SPECTATOR CONDUCT AT SCHOOL EVENTS) Upon motion made by Mrs. Pechous, seconded by Mrs. Zaworski, it was moved to approve second reading and adoption of policies: 7:165 – Student Uniforms, 7:190 – Student Discipline, 8:25 – Advertising Ad Distributing Materials In Schools Provided By Non-School Related Entities, 8:30 – Visitors To And Conduct On School Property, and 8:40 – Delete Spectator Conduct At School Events:

Roll call: Aye –Swicionis, Frankovic, Harris, Zaworski, Pechous, Zendol
Nay – None
Absent - Rinehart
Motion Carried

Personnel

- (RESIGNATIONS, EMPLOYMENT) Upon motion made by Mrs. Frankovic, seconded by Mr. Swicionis, it was moved to approve the following personnel items:
Resignation: Natalie Widaman, Science Teacher and Mario Mansiet, Sweeper
Employment: Re-employment of Teaching Assistant – John Havlicek; Summer School – Allison Ryan; 2008/2009 – Meagan Drnek – Math Teacher, Emily Flanagan – Science Teacher, Heather Castorena – Teaching Assistant, Leticia Ibanez – Teaching Assistant, Jacqueline Torres – Teaching Assistant, Giselle Rodriguez – Teaching Assistant, and Marisa Sanchez – Psychologist Intern.

Roll call: Aye –Swicionis, Frankovic, Harris, Zaworski, Pechous, Zendol
Nay – None
Absent - Rinehart
Motion Carried

- (ADJOURNMENT) Upon motion made by Mr. Swicionis, seconded by Mrs. Zaworski, it was moved to adjourn the Regular Meeting at 8:05 p.m.

Roll call: Aye –Swicionis, Frankovic, Harris, Zaworski, Pechous, Zendol
Nay – None
Absent - Rinehart
Motion Carried

James E. Swicionis, Secretary

Joanne D. Zendol, President

Dolly Konopka, Board Recording Clerk