

- **Regular Meeting** -

A Regular Meeting was held by the Board of Education, School District No. 100 at Heritage Middle School on Wednesday, January 28, 2009.

President Zendol called the regular meeting to order at 7:05 p.m.

The following members responded to roll call: Rinehart, Swicionis, Frankovic, Harris, Zaworski, Pechous, Zendol.

**Public Comments:**

President Zendol thanked Heritage Middle School and PTSA for hosting the meeting and providing refreshments.

**President's Report**

*Correspondence:*

- Thank you for your sympathy was received from the Cundari family.
- Thank you received from the BDC for attending their annual meeting
- Various journals

*Policy:* Mrs. Pechous reported that the Policy Committee did not meet prior to the board meeting. There are policies on tonight's agenda for 1<sup>st</sup> reading and adoption.

*Building & Grounds:* Mr. Swicionis reported the committee toured Heritage Middle School. The Building & Grounds committee has a meeting scheduled with the Park District. The topic for this meeting is improvement of the garden adjacent to Heritage Middle School. The committee is working on signage for the elementary schools.

*Finance:* no update at this time. Budget is in cycle

*Legislation:* Mrs. Zaworski stated that the legislature is moving forward and planning on scheduling a more productive legislature session. Recommendation and review on the Family Medical Leave Act is in progress. IASB will be sending out informational updates to School Board members in February.

*IASB Reports:* Mrs. Zendol reported that South Cook has been holding discussion meetings addressing residency issues. DuPage is hosting a dinner meeting for potential School Board candidates. Mrs. Zendol is attending the Leadership Conference in February and will be participating in a tour of the Chicago Public Schools. The State Board of Education recognized 3 parents as outstanding parental volunteers. President Zendol received her official Thomas Lay Burroughs Award last week at a State Board of Education meeting in Chicago at the Thompson Building.

*Education Foundation:* Mr. Lane announced that the Foundation is in the process of developing their budget for the upcoming year. The committee is considering a major investment into the District 100 Technology Program. Three fundraisers have been scheduled for 2009. They are: the golf outing, circus and dinner dance/auction. Mr. Lane encouraged all to support the foundation.

**PTSA Report**

Beth Irmis, Lisa Hammond and Chris Creitofel of the Heritage PTSA provided a brief report highlighting events scheduled throughout the year. The Heritage Middle School PTSA has 100% staff membership. The membership committee is working to increase their family membership. The Heritage Fest was a huge success thanks to all the parental support received. Future programs are scheduled for students, parents and staff.

**Student Recognition**

The follow students were recognized for their outstanding achievements this past month:

<i>Pershing School</i>	Lissette Gamez and Hedayah Yehya
<i>Emerson School</i>	Mason Gilchrist and Amelia Pauly
<i>Hiawatha School</i>	Jose Hernandez and Kimberly Ngo
<i>Irving School</i>	Giovanni Lombardi and Julia Swicionis
<i>Komensky School</i>	Francisco Martinez and Maciel Roa
<i>Piper School</i>	Jesus Rodriguez and Jenna Kozak
<i>Freedom Middle School</i>	Omar Altabakhi and Sofia Giannoutsos
<i>Heritage Middle School</i>	Mariyam Torres and Crystal Terrazas

**Superintendent's Report**

*Finance Report:* Mr. McGinnis reviewed the financial report. At the end of six months, District 100 has a healthy fund balance of \$6.4M. To date, approximately ½ of the tax revenue has been received. Expenditures are at 51% of budget. Bills for January are slightly over \$1M.

*Enrollment:* Mrs. Bagus provided an updated enrollment report: Attendance has remained stable this past month.

*Dashboard:* Mr. Cundari reported that staff and student attendance has remained consistent through December, even with the amount of snow received. Behavioral monitoring indicates 99% meeting PBIS goals. Academic Achievement indicators are coming on-line and will be reported at the February meeting.

*Technology Initiative:* Mr. Kloss and Mr. Cundari and provided an in-depth review of a proposed technology initiative for District 100:

Three areas of focus: Basic Needs, SMART Classroom Technology; Best Practices

**Basic Needs**

- The target is 1:1 student to workstation ratio; 2 laptops in every first through 5<sup>th</sup> grade classroom; 1-32 workstation lab in each school
- Breakdown for Basic Needs is \$509,333
- Implementation would be broken down into two phases. Phase 1 to include Emerson, Irving, Heritage and Freedom at a cost of \$263,297; Phase 2 to be implemented in remaining schools (Piper, Komensky, Hiawatha & Pershing) and up and running by opening day of the 2009-2010 school year. Cost for Phase 2 is \$246,036.

**SMART Initiative**

- Provide accessible technology to every student at any time.
- Gather information, communicate and sharing, daily learning and achievement
- Serve as a bridge from concrete to abstract thinking
- Student and staff benefits
- Cost is \$120,000 for implementation in 18 classrooms and staff development
- South Berwyn Education Foundation has been approached for funding

**Best Practices**

- Teacher evaluation tool
- Teachable moments
- Research
- Meets National Educational and Technology standards

Mr. McGinnis demonstrated the resources available to purchase Phase 1: Medicaid Reimbursement - \$75,000, Educational Fund - \$50,000, Operations Fund - \$90,000, Transportation Fund - \$50,000. This totals to \$265,000. The remaining balance of \$246,036 would be incorporated into next year's

budget. Mr. Galbraith is research various technology grants available. Mr. Kloss and Mr. Cundari are requesting teacher feedback on incorporating this technology into their classrooms. Dr. Fields encouraged Board members to email him any questions or concerns they have between now and the February board meeting.

*Wellness Program:* Leslie Hodes introduced the Wellness Committee. Health Fair scheduled for March 19<sup>th</sup>. The committee provided a brief overview of the activities that will be held during Health Week. A “Health Link” will be added to the District 100 website.

*Mentor Program:* Marilyn Williams provided an update on the Mentor Program. She reviewed the workshops that were available for new teachers. One of these workshops focused on ISAT reading, math and writing. Release time is given to mentors and teachers. This is time set aside to meet together, observe seasoned teachers, etc.

*Semi-Annual Review:* Each school presented a brief semi-annual review on their progress to date:

**Irving:** Mr. Lane highlighted the following: CALM Classroom techniques used, Cool Café, PBIS, residency checks and PTA membership.

**Heritage:** Ms. Hodes reported on fundraising, cooperative learning, decrease in tardiness, 10 year anniversary celebration on April 23<sup>rd</sup>, ISAT kickoff and student transition

**Pershing:** Ms. Grindle highlighted personal relationships, AIMS web, differentiation of instruction, PBIS initiative, working with struggling students, coffee with principal program and parent advocate program.

**Hiawatha:** Ms. Williams highlighted the bilingual studies, improvement in writing and vocabulary skills, green team, increased attendance, decreased tardiness, parent survey, and family reading night programs.

**Komensky:** Ms. LaSalle reported on improved reading, on-line progress for accelerated reader, reading comprehension in 5<sup>th</sup> grade, progress monitoring with AIMS Web, vocabulary development, ECHO challenges, community engagement, Art and Technology Clubs.

**Emerson:** Ms. Massarala highlighted the responsive classrooms, decrease of tardiness, community involvement, PTA membership, AIMS Web.

**Freedom:** Mr. Calabrese reported on the expanded student intervention, Student Advisory, decrease of tardiness, fundraising, cooperative learning, AIMS Web, student transition.

**Piper:** Benchmark Assessment, reading progress, attendance has increased for student and staff, morning yoga class, fundraisers for charity, food drive, PBIS, reading football team.

District-wide: PBIS, Art Guide, secondary intervention, reading program for middle school

*SPACEE:* Stands for School, Parent and Community Educational Engagement. This committee is involved with increasing effective communication with parents. Ms. Bagus is the lead. Board member Zaworski is participating and any other board member interested can contact Ms. Bagus.

*DACEE:* The acronym for District Advisory Committee for Education Excellence. This advisory committee will measure the education effectiveness of school and district through analyzed data. Once a vision statement is adopted the group will study data to compete with the top 25% of schools in the ISAT, analyze best practices in top performing schools in Illinois and other states. Strategies will be adjusted to increase District 100’s performance. A draft vision statement will be available for the next board meeting. Jim Swicionis and Joanne Zendol serve on this committee.

### Action Items

- (APPROVAL OF MINUTES, BILLS AND PAYROLL,) Upon motion made by Mrs. Zaworski, seconded by Mr. Swicionis, it was moved to approve the regular, special and closed session minutes of December 17, 2008; to approve payment of the bills totaling \$1,024,953.58, to confirm payment of the payrolls for 12/23/08 in the amount of \$781,866.22, 1/1/09 in the amount of \$764,405.46 and 1/23/09 in

the amount of \$751,899.99 and to authorize the preparation and release of payrolls dated 2/6/09 and 2/20/09.

Roll call: Aye –Rinehart, Swicionis, Frankovic, Harris, Zaworski, Pechous, Zendol  
Nay – None  
Motion Carried

Confidentiality of Closed Session Minutes and Audio Tapes: It has been recommended that no minutes and audio tapes be released at this time.

- (CONFIDENTIALITY OF CLOSED SESSION MINUTES/AUDIO TAPES) Upon motion made by Mrs. Pechous, seconded by Mrs. Rinehart, it was moved to report this Board’s findings as to the confidentiality of all of its closed session minutes as follows: That the need for confidentiality still exists as to all or part of the closed session minutes from July 1, 2008 through December 31, 2008 and all minutes that have been previously sealed.

Roll call: Aye –Rinehart, Swicionis, Frankovic, Harris, Zaworski, Pechous, Zendol  
Nay – None  
Motion Carried

- (APPROVAL OF FIRST READING – POLICY 6:10 – EDUCATIONAL PHILOSOPHY AND OBJECTIVES, 6:60 – CURRICULUM CONTENT, 6:120 – EDUCATION OF CHILDREN WITH DISABILITIES, 6:160 – ENGLISH LANGUAGE LEARNERS, 6:230 – LIBRARY MEDIA PROGRAM, 7:10 – EQUAL EDUCATIONAL OPPORTUNITIES, 7:50 – SCHOOL ADMISSIONS AND STUDENT TRANSFERS TO AND FROM NON-DISTRICT SCHOOLS, 7:100 – HEALTH, EYE, AND DENTAL EXAMINATIONS; IMMUNIZATIONS; AND EXCLUSION OF STUDENTS, 7:210 – EXPULSION PROCEDURES, AND 7:290 – ADOLESCENT SUICIDE AWARENESS AND PREVENTION PROGRAMS: SECOND READING AND ADOPTION OF: POLICY 2:220 – SCHOOL BOARD MEETING PROCEDURE; 4:60 – PURCHASES AND CONTRACTS; 4:70 – RESOURCE CONSERVATION; 4:160 – HAZARDOUS AND INFECTIOUS MATERIAL; 5:90 – ABUSED AND NEGLECTED CHILD REPORTING; 5:100 – STAFF DEVELOPMENT PROGRAM; 5:150 – PERSONNEL RECORDS) Upon motion made by Mrs. Pechous, seconded by Mrs. Zaworski, it was moved to approve first reading – Policy 6:10 – Educational Philosophy and Objectives, 6:60 – Curriculum Content, 6:120 – Education of Children with Disabilities, 6:160 – English Language Learners, 6:230 – Library Media Program, 7:10 – Equal Educational Opportunities, 7:50 – School Admissions and Student Transfers to and from non-District Schools, 7:100 – Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students, 7:210 – Expulsion Procedures, and 7:290 – Adolescent Suicide Awareness and Prevention Programs and approve second reading and adoption of Policy 2:220 – School Board Meeting Procedure; 4:60 – Purchases and Contracts; 4:70 – Resource Conservation; 4:160 – Hazardous and Infectious Material; 5:90 – Abused and Neglected Child Reporting; 5:100 – Staff Development Program; 5:150 – Personnel Records

Roll call: Aye –Rinehart, Swicionis, Frankovic, Harris, Zaworski, Pechous, Zendol  
Nay – None  
Motion Carried

### Personnel

- (JOB DESCRIPTION, DISMISSAL, CHANGE OF STATUS, SALARY REVIEW) Upon motion made by Mrs. Frankovic, seconded by Ms. Rinehart it was moved to approve the following items:  
**Job Description** - Media Clerk  
**Dismissal** - Tisha Martinez – TA at Hiawatha/Heritage – effective 1/7/09

**Change of Status** – Toni LeGare from Media Clerk to Administrative Assistant to the Business Office effective 2/9/09

**Salary Review** – adjust Carm Romanelli’s salary – 4.5% effective 2/1/09

Roll call: Aye –Rinehart, Swicionis, Frankovic, Harris, Zaworski, Pechous, Zendol  
Nay – None  
Motion Carried

Miscellaneous

Board Tour on February 10<sup>th</sup>

Carol Palmer’s last day is February 6<sup>th</sup>

Review Superintendent Evaluation February 18<sup>th</sup>

Please email any questions regarding the technology presentation to Dr. Fields.

A brief discussion was held on bargaining: the board approves benefit packages for union, why does board not participate in discussion of benefit packages for non-union employees.

- (ADJOURNMENT) Upon motion made by Mrs. Rinehart, seconded by Mr. Swicionis, it was moved to adjourn the Regular Meeting at 10:20 p.m.

Roll call: Aye –Rinehart, Swiconis, Frankovic, Harris, Zaworski, Pechous, Zendol  
Nay – None  
Motion Carried

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James E. Swicionis, Secretary

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Joanne D. Zendol, President

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Dolly Konopka, Board Recording Clerk